



## Reggae Marathon Volunteer Information Sheet

Name: \_\_\_\_\_

First

Last

### Contact Information

E-mail address \_\_\_\_\_

T-shirt size \_\_\_\_\_

Negril Arrival \_\_\_\_\_

Negril Departure \_\_\_\_\_

License Plate Number\* \_\_\_\_\_

\*only required if you plan to be driving in Negril

### Telephone Numbers

Home \_\_\_\_\_

Mobile number \_\_\_\_\_

Provider  Digicel

C&W

Other

Type  Prepaid

Post Paid

Have you ever run a marathon or volunteered for a road race before? If yes, please provide details of which race(s)/ position(s) held:

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Volunteer positions available at Reggae Marathon (descriptions overleaf):

Aid/Water Stations

Registration Desk

Set-up/Pull-down

Course bicycle monitors

Start Production

Volunteer Welfare

Operations (Ops)

Athletes Start/Finish

\*Please select your preference although you may not be able to be accommodated

You will be required to check-in at the Volunteer Tent in Long Bay Beach Park (LBBP), at which time you will be registered and receive your volunteer package. A hard copy of this signed volunteer /waiver form must also be handed in at this time, if you have not already done so. (Check-in times vary, please see the chart overleaf).

Volunteer Briefings will be held on Thursday December 3rd, and Friday, December 4<sup>th</sup>, by the relevant Team Leaders. **Attendance at Briefings is mandatory.** Information on Volunteer Briefing venues will be posted in the Volunteer Tent.

*Thank you so much for volunteering for Reggae Marathon. Without your wonderful help, time and enthusiasm this incredible community event could not take place. In order to commemorate your contribution to the marathon you will receive an official Reggae Marathon volunteer T-shirt and you will also be entitled to meals on race day and passes to the **World's Best Pasta Party** and the Victory Party.*

\_\_\_\_\_  
dale.pilgrim@gmail.com, Operations & Volunteer Coordinator  
Email address

### Job descriptions and check-in dates/times – 2009

Volunteer Position	Job Description	Check-in Date/Time	Briefing Time & Director/Coordinator
Registration Desk	1) Assist in packaging and handing out race packages and registering runners 2) Assist with awards	Thurs, Dec 3 <sup>rd</sup> between <b>10:00 – 12:00 noon – check in @ Ops</b>	On arrival at Registration Tent  Delrose Campbell
Volunteer Welfare	1) Assist/supervise packaging of volunteer bags 2) Setting up volunteer tent & registering volunteers 3) Assist in volunteer meal delivery on course	1 & 2) Thurs, Dec 3 <sup>rd</sup> between <b>9:00 – 11:00am – check in @ Ops</b> 3) Saturday, Dec 5 <sup>th</sup> between <b>2:00 am – 3:00 am</b>	1 & 2) Thurs Dec 3 <sup>rd</sup> @ <b>9:30am &amp; 11:30am @ Ops</b> 3) Friday Dec 4 <sup>th</sup> @ <b>5:30pm</b> <b>Dale Wade</b>
Operations (Ops)	1) Assist in communications preparation 2) Assist in supervising scout deployment	1) Thurs Dec 3 <sup>rd</sup> <b>1:00 – 3:00pm</b> 2) Friday, Dec 4 <sup>th</sup> between <b>3:00 – 5:00 pm</b>	1) Thurs Dec 3 <sup>rd</sup> @ <b>3:30pm</b> 2) Friday, Dec 4 <sup>th</sup> @ <b>5:30pm</b>  Clive Charlton
Aid/Water Stations	Assigned to a specific aid/water station to hand out hydration fluids, fruit, etc – as guided by the station Captain	Friday, Dec 4 <sup>th</sup> between <b>2:00 – 4:00 pm</b>	Friday, Dec 4 <sup>th</sup> @ <b>5:00pm</b>  Debbie Garbutt
Set-up/Pull-down	1) Assist in trailer coordination 2) Assist in: setting up LBBP & pull-down	1) several weeks pre-race 2) Thurs, Dec 3 <sup>rd</sup> between <b>9:00 – 10:00am – check in @ Ops</b>	On arrival @ Ops  Alfred 'Frano' Francis
Start Production	Assist in organising/supervising the 'torch bearers' prior to & at start. Re-deployed thereafter	Friday, Dec 4 <sup>th</sup> between <b>2:00 – 4:00 pm</b>	Friday, Dec 4 <sup>th</sup> @ <b>5:00pm</b>  Glendon Nam
Athletes Start/Finish	Assist in setting up start/finish (athletes food/water, bunting, signs, banners, chip removal, medals etc)	Friday, Dec 4 <sup>th</sup> between <b>12:00 – 2:00 pm</b>	Friday, Dec 4 <sup>th</sup> @ <b>3:00pm</b>  Anna-Kay von Dueszeln
Course bicycle monitors	Monitor runners on course as directed. <b>Must have own equipment</b>	Friday, Dec 4 <sup>th</sup> between <b>12:00 – 2:00pm</b>	Friday, Dec 4 <sup>th</sup> @ <b>3:00pm</b>  Jurgen von Dueszeln

### VOLUNTEER WAIVER

**Volunteer Name:** \_\_\_\_\_

I, for myself my personal representative, assigns, heirs and executors hereby fully and forever release, waive, discharge and agree not to bring any form of legal action against the Reggae Marathon Limited, Jamdammers Running Club of Kingston, the government or any statutory authority, all sponsors, their representatives any companies or individuals related to the Marathon from all liability to me and to my personal representative, assigns heirs and executors for all loss(es) or damages and any and all claims or demands whatsoever on account of any injury to the me or property or resulting in my death however caused, or otherwise in connection with my participation in the Reggae Marathon and any pre or post race event. Further I hereby grant full permission to any or all of the foregoing to use my photographs, motion pictures, recordings, or any other record of this event for any legitimate purpose including commercial advertising.

\_\_\_\_\_  
**Signature of Volunteer**

**Return the completed forms to: [dale.pilgrim@gmail.com](mailto:dale.pilgrim@gmail.com)**

**Thank you for volunteering!**